



STATE BOARD OF EQUALIZATION
PROPERTY AND SPECIAL TAXES DEPARTMENT
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State Controller, Sacramento

TIMOTHY W. BOYER
Interim Executive Director

June 13, 2003

TO COUNTY ASSESSORS AND INTERESTED PARTIES:

No. 2003/040

2004-2005 BOARD-PRESCRIBED FORMS

Enclosed are copies of 46 Board-prescribed property statements, exemption claims, and miscellaneous forms that have been revised for the 2004-2005 assessment year. These forms reflect any recent legislative changes and have been approved by the California Assessors' Association, interested parties, and Board staff. The Board's Document Design and Management unit has continued to rework the appearance of some of the forms to conform to agency standards for readability and ease of use. A summary of the specific changes made to the forms is available upon request.

While the most recent legislative changes are reflected on these forms, there is legislation pending that *may* necessitate additional changes to some of the forms enclosed. You will be notified when those changes take place.

Checklists for 2004-2005 will be sent to you shortly, along with the procedures for obtaining approval to use the forms listed. On those checklists you will find that the due dates for rearranged forms are October 15, 2003 and December 1, 2003. The due date for all forms to be used by the county is February 10, 2004.

If you are a county assessor on the e-mail subscriber group, electronic copies of the revised forms, in PageMaker 6.5, will be sent to you. If you wish to be included in the e-mail subscriber group, or have any questions concerning forms approval or changes to the enclosed forms, please contact Mr. Lloyd B. Allred at (916) 324-7361; or e-mail at Lloyd.Allred@boe.ca.gov.

Sincerely,

/s/ David J. Gau

David J. Gau
Deputy Director
Property and Special Taxes Department

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Enclosures